



AGENDA

January 6, 2012

Yates Building, McArdle Room (1st floor)
 USDA Forest Service Headquarters
 1400 Independence Ave. SW
 Washington, DC 20250
 10:00 – 12:00 AM – Eastern Time

Conference Number: 1-866-675-7534; Passcode: 874608#

Reminder: Agendas, Notes and Handouts are available at myfirecommunity.net – WFEC Neighborhood

Time	#		Topic	Presenter
1000 – 1005	1		Welcome/Introductions	Roy Johnson
	2	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	Meeting Objectives & Expectations <u>Description:</u> Outline the objectives and expectations of this meeting <u>Outcome:</u> 1. Understanding what we need to accomplish <u>Reference Material:</u> 1. Final Agenda	Tom Harbour
1005 – 1030	3	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	National Science and Analysis Team Phase II Report <u>Description:</u> Submission of NSAT Phase II Report <u>Outcome:</u> 1. Acceptance of NSAT Report <u>Reference Material:</u> 1. NSAT Phase II Report 2. Summary of Comments Received	Danny Lee
1030 – 1100	4	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	WFLC Guidance Document <u>Description:</u> At the WFLC meeting in November, the WFEC was asked to develop a guidance document for their review that would summarize the support the WFLC has for the Cohesive Strategy and the principles behind it, while also calling attention to the successes achieved to date. It was envisioned that such a document could be distributed within the agencies and organizations represented by WFLC members in order to further support continued participation in the process, as well as develop individual policies and strategies that support the Cohesive Strategy. <u>Outcome:</u> 1. Finalize the WFLC guidance document, and forward to the WFLC for their consideration. <u>Reference Material:</u> 1. Document entitled "2012 Guidance for	Mary Jacobs



<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
			Implementation of the National Cohesive Wildland Fire Management Strategy” 2. WFLC Guidance Document Proposal	
1100 – 1130	5	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	<p>Communication Plan – Resources Needed</p> <p><u>Description:</u> At the WFLC meeting in November, the WFEC presented three options for implementing the Cohesive Strategy Communications Plan (both documents included in the MyFireCommunity.net resource area). WFLC agreed upon the mid-level recommendation, which proposed 60-80 hours of staff time per week for more than a year, either through current agency staff, or by utilizing enterprise groups or outside consultants.</p> <p>The communications staff assigned to the development of the plan have begun to develop a list of implementation steps and a new tasking for consideration by the WFEC, but in order to finalize those, there needs to be a clearer understanding of the resources assigned to such a task.</p> <p>If multiple staff is assigned, there are different expectations, and the tasking needs to be modified accordingly. (For example, six or eight staff spending 10 hours per week on implementation will get a much different result than 2 staff spending 30 or 40 hours per week.) In addition, it would be better to finalize the tasking and implementation steps once the staff has been formally dedicated, so that their input is incorporated</p> <p><u>Outcome:</u> Discuss options for staffing the implementation of the communications plan, specifically which agencies may be able to provide dedicated resources to the task. Discuss how those options may affect WFLC and WFEC expectations on implementing the communications plan. Determine a recommended approach, and identify next steps.</p> <p><u>Reference Material:</u> 1. Cohesive Strategy Communication Plan 2. Communication Strategy Implementation Scenarios Presented to WFLC</p>	Mary Jacobs



<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
1130 – 1200	6	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	Public Comments <u>Description:</u> Time for WFEC to hear from the public. Specific topics to be determined <u>Outcome:</u> 1. Awareness of public opinions related to WFEC activities <u>Reference Material:</u> 1. TBD	Public
1200 - 1230	7	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	CS Sub-Committee Status Reports <u>Description:</u> Sub-Committees will report on the following: 1. Identify actions, milestones and deliverables that were planned to be accomplished since the last status report. 2. Report on actual accomplishments during that time period. 3. Identify actions, milestones and deliverables planned to be completed between now and the January 20 WFEC meeting. 4. Identify any issues or barriers that need to be resolved. 5. Identify what, if anything is needed from WFEC. <u>Outcome:</u> 1. Understanding of the activities of each sub-committee. 2. Agreement on any modifications to deliverables or timelines 3. Identify of next steps to resolve any pending issues and/or barriers <u>Reference Material:</u> 1. CSSC – No Report 2. WRSC – Status Report 3. WRSC – Program of Work 4. NERSC – Status Report 5. SERSC – No Report 6. CS-CS – No Report	Kirk Rowdabaugh (CSSC) Douglas MacDonald (RSC – West) Tom Harbour (RSC – Northeast) Jim Karels (RSC – Southeast) Mary Jacobs (CS-CW)
1200 – 1230	8	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	Identify Follow-up Agenda Items for the January 20 WFEC Meeting	Tom Harbour
1230 – 1400	9		Open Discussion	Tom Harbour
1400			Adjourn	Tom Harbour