



National Strategic Committee Charter

Name

The name of this group is the National Strategic Committee, hereinafter referred to as NSC or the Committee.

Purpose

The National Strategic Committee serves to support the Wildland Fire Leadership Council (WFLC) in accomplishing its activities and priorities.

Responsibilities

The Committee is accountable and has the authority to carry out WFLC's vision and expectations for implementing the National Wildland Fire Cohesive Strategy (Cohesive Strategy) and other priorities and activities of the WFLC.

Functions

The Committee is responsible to:

- Perform research and analysis on topics provided by the WFLC and provide appropriate information and recommendations to the WFLC
- Advise the WFLC on opportunities to provide integrated and coordinated implementation of the Cohesive Strategy
- Represent their 'field' in the formulation of recommendations and information going to the WFLC
- Act as a conduit back to the representatives' agencies and organizations

Membership

Membership on the Committee will include the broad based leadership and management needed for success and will be no more than 15 members appointed by the WFLC. The members shall be drawn from a variety of backgrounds including agency or organization, geographic location, and organizational position. Membership shall include at least one representative from each of these disciplines or fields: Science, Socio-economics, Natural Resource Management, Community Planning, Fire Management, Communications, and Cultural Resources.

The Chair, or the Chair's designee, of the Northeast, Southeast, and Western Regional Strategy Committees will serve as *ex officio* members of the NSC. The WFLC Executive Manager will serve as an *ex officio* member of the NSC.

Members will serve two year terms, beginning each calendar year. One half of the membership will be appointed each year. One half of the initial membership shall be appointed to one year terms. Members may be re-appointed.

Organization

The Committee shall select a chair from within its membership, along with any other leaders as the Committee chooses.

The Committee may establish sub-groups made up of the NSC membership and/or ad hoc task groups comprised of external subject matter experts selected by the NSC to achieve specific objectives.

Governance

The NSC is accountable to and provides advice to the WFLC.

Roles and Responsibilities

Members

Committee members are expected to attend meetings and actively participate in the discussions and are encouraged to contribute to the development of NSC meeting agendas. Members are liaisons and ambassadors of the Cohesive Strategy within their organizations as well as with external partners in their professional discipline. Although individuals will come from specific agencies and organizations, they are expected to be a liaison between the Cohesive Strategy and all people in their respective professional disciplines regardless of the organization or jurisdiction the NSC member and partners come from.

When necessary, members may designate a representative to attend Committee meetings on their behalf. Any such representative should be fully cognizant of the functions and activities of the Committee and have full authority to make decisions on behalf of their principal. Members are encouraged to minimize the use of representatives to ensure consistency and continuity in the business of the Committee.

Executive Manager

The Executive Manager will provide leadership and facilitate the meeting logistics, ensure WFLC's vision, expectations and highest priorities are being accomplished, actively engage with regions, oversee task groups, etc.

The Executive Manager will develop meeting agendas working with the NSC Chair and arrange meeting logistics. The Executive Manager will record the proceedings of the Committee by documenting the decisions and actions. The Executive Manager is also responsible for distributing and communicating information about the NSC and for keeping and securing permanent records of the meetings.

Meeting Administration

Meeting Scheduling

Members will be provided with advance notice of meetings and, to the greatest extent possible, will be provided with the agenda and supporting materials in sufficient time to prepare for the meeting.

Decision Making

A quorum must be present for all Committee decisions. A quorum constitutes a simple majority of members balanced between federal and non-federal agencies. Decisions will be based on a consensus of those members present. All decisions will be recorded.

Meetings and Records

The Committee will meet as necessary to perform its functions. Records of meetings, including agendas, materials, and decisions will be kept and made generally available.

Operating Rules

The Committee may adopt any additional operating rules necessary to implement the provisions of this charter.

Sponsorship

Sponsorship refers to the financial and non-financial resources needed to successfully conduct the business of the NSC and the WFLC. The Committee has the autonomy to determine sponsorship requirements and how they can fulfill those requirements. Sponsorship for the NSC will be from both federal and non-federal entities at the national level.

Approval

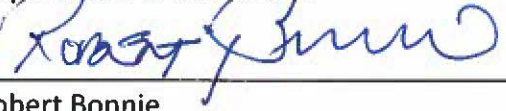
The undersigned approve this charter:



Kris Sarri
Co-Chair, Wildland Fire Leadership Council
Principal Deputy Assistant Secretary – Policy, Management and Budget
Department of the Interior

March 3, 2015

Date



Robert Bonnie
Co-Chair, Wildland Fire Leadership Council
Under Secretary – Natural Resources and Environment
Department of Agriculture

2/25/15

Date